

**MEMORANDUM**

**TO:** All Presidents with members in the Ministry of Community Safety & Correctional Services  
All Stewards in the Ministry of Community Safety & Correctional Services

**FROM:** Ruth Hamilton, OPS Supervisor

**DATE:** April 27, 2011

**SUBJECT:** **Ministry of Community Safety & Correctional Services  
ERC– February 17, 2011**

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Attached, for your information, are the minutes of the above captioned meeting.

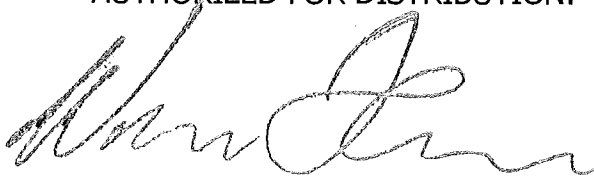
Please post or otherwise make them available to the members in your workplaces.

Also attached is a MERC referral form which should be used when referring unresolved local issues to the ministry level. The referral should be sent care of the Job Security Unit with all the supporting documentation, (e.g. minutes, correspondence, etc.), with any referrals.

**PLEASE NOTE: THESE MINISTRY MINUTES WERE PREPARED BY THE EMPLOYER.**

AUTHORIZED FOR DISTRIBUTION:

IN SOLIDARITY,



Warren (Smokey) Thomas  
President



Ruth Hamilton  
OPS Supervisor

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att.

cc: MERC Chairs  
Ministry ERC

**Ministry of Community Safety and Correctional Services  
Ministry Employee Relations Committee**

**Minutes**

February 17, 2011  
25 Grosvenor Street  
17<sup>th</sup> Floor SBU Internal Boardroom, Toronto

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**Attendees:**

**For the Union**

Dan Sidsworth (Co-chair)  
Monte Vieselmeyer  
Jim Mitchell  
Gord Longhi  
Stephen George

**For the Ministry**

Marg Welch (Co-chair)  
Emelie Milloy  
Rose Buhagiar  
Mary-Jo Knappett  
Pauline Jones

**Regrets:**

- Christina Danylchenko

**Guests/Observers:**

- Blair Pitfield, Staff Representative, OPSEU
- Sean Milloy, Employee Relations Advisor, Centre for Employee Relations
- Jane Albright, Director, HR Strategic Business Unit
- Cathy Laakso, Business Advisor, HR Strategic Business Unit

**Note Taker:**

- Lise Ledoux, Program Advisor to the MERC

MERC acknowledged Lynn Shallow's support and dedication to the Committee over the past several years.

MERC acknowledges the passing of Kevin Cowie, ADM, Community Services; Loretta Eley, retired Director of SOIB and Trevor Moore, CO, Central East CC.

**Presentations:**

- Update on the establishment of the Ontario Corrections Intelligence Unit by Jim Aspiotis, Manager.



## Previous Business:

### 1. **10 03 31: Infrastructure**

- a) Toronto South: Construction is booming! TIC, kitchen laundry and stores are fully enclosed and they are working on interior finishes and furniture/equipment set-up; the administration area is enclosed and steel framing is complete inside; only A&D still remains without any walls; the modular cells have been installed on the first floor of all towers and they are currently working on the second floor of Tower C, which is the first tiered installation; commissioning of various mechanical systems has started; they are on schedule for substantial completion handover on March 31<sup>st</sup>.

With respect to Toronto Intermittent Centre: Union members of MERC and PJOHSC attended a recent meeting and have raised some deficiencies.

The employer is committed to working with the bargaining agent through the transition. At this time, talks will begin shortly with the local and the MERC.

- b) South West Detention Centre: The successful proponent has been identified and announced - Forum.
- c) Retrofit Ottawa-Carleton DC: new 16 bed female unit to be completed by March 31<sup>st</sup>.
- d) Niagara DC: n/a
- e) Elgin Middlesex Detention Centre: n/a
- f) Mental Health / Special Needs Units: ministry is currently compiling the list and will share with the MERC.

### 2. **Fixed Term (Unclassified) Correctional Officer Sub-Committee**: Held one meeting and signed terms of reference.

**Action:** Complete

### 3. **07 09 25 Ontario Corrections Intelligence Unit**: Jim Aspiotis, Manager provided an overview on the newly established unit. Thirteen Field Intelligence Officers have been filled.

**Action:** Complete



4. **07 09 25 f) Retrofit at West and need to Negotiate CWWs:** Arbitration is scheduled in April.

**Action:** Complete

5. **07 11 28/29 Joint Study Post Traumatic Stress Disorder:** Meeting on January 26 was cancelled. Terms of reference are to be developed and then brought back to MERC with updates as needed. David Kerr (community), Eric Thompson (youth), Emidio Casullo (institutions), Garry Peck (institutions) and Dan Sidworth as co-chair will represent the Union on this committee.

**Action:** Complete

6. **08 10 16: ESR Issues: Labour Relations / Electronic Monitoring / Supervision Program:** SBU is in the process of developing a CWW for the Electronic Supervision Program.

**Action:** Management to provide agreement to Union to review.

7. **09 08 20: Inmate Television in Segregation:** Policy was updated to include the use of wireless earphones.

**Action:** Complete

8. **09 08 20: Security Reviews Central Region – Notification / Focus Groups/Outcome:** Union has requested that Union co-chair and vice co-chair review the reports.

**Action:** Management co-chair to respond.

9. **09 09 29: FLS Requirements All AIS and ACC Locations:** (plus specifics with regards to Windsor Jail, Vanier Centre and North Bay P&P)

SBU met with the OCFLS and started the reconciliation process. A briefing note regarding the designated positions at the Windsor Jail has been submitted to the ADM, IS.

MERC recommends that the Regional Director, CS Northern Region and the Area Manager, North Bay P&P take part in the review process regarding the North Bay P&P.

**Action:** Update



10. **09 09 29: Mental Health Issues:** A cross jurisdictional scan has been circulated and responses are currently being collated and reviewed. Union is concerned with the perceived lack of identified resources. Both parties support the enhancement of services for this population within the Correctional Services Division.

Union raised issues with the Advanced Professional Development Program which the co-chair, management will discuss with the Director, OSCS.

**Action:** Rick Rozak from OSCS will be invited to the next MERC meeting.

11. **09 11 24: MOA regarding Use of Internet:** Access to the internet will be provided to sitting local presidents.

**Action:** Complete

12. **09 11 24: Grievance Improvement Proposals:** The employer notified the union was withdrawing from the Med/Arbs agreement at the end of 2010. Discussions remain ongoing. Union is finding discussions have been very difficult with MGS representatives.

Management informed today that in January all discussions around agreements and protocols were put on hold. The reason for this is because the Ministry was asked by MGS to participate in a review and evaluation of all provincial, local agreements and protocols within Corrections. The decision was made to ensure that Ministry and local agreements and protocols are consistent across the Ministry.

It is the Ministry's hope that this process will assist to align with OPS objectives and goals such as fostering better labour relations, fiscal restraints, and Human Resources best practices management.

It is anticipated that the timeframe for the process is two months. Once this process is completed we are eager to continue further discussions and continuing the working relationship. The Ministry is committed to working with the Union collaboratively.

The OPSEU MERC co-chair advised this committee that on February 9<sup>th</sup>, he was part of a group of OPSEU elected representatives that met with the Minister of Labour and voiced concerns on this issue. The OPSEU MERC co-chair has been invited to Queen's Park as part of a broader OPSEU delegation again on February 23<sup>rd</sup> to meet with the Minister of Government Services and will again voice his concerns on this issue.




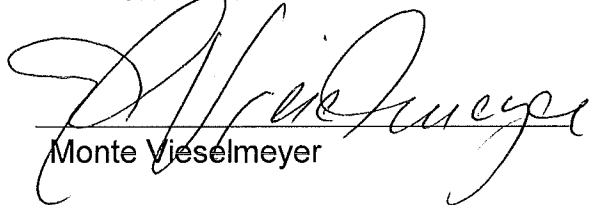
**Action:** Union requested to recess the meeting to consult with their legal counsel and OPSEU corporate. A meeting date to be rescheduled.

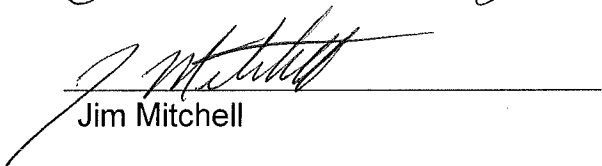
**Next Meeting:**

**Date:** Tuesday, April 19, 2011

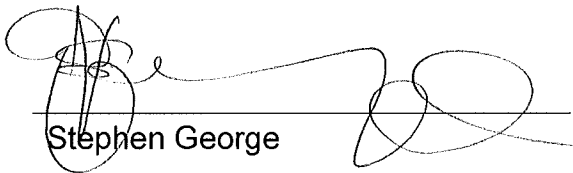
**For the Union:**

  
Dan Sidsworth

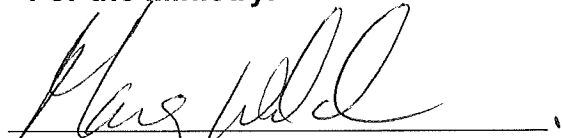
  
Monte Vieselmeyer

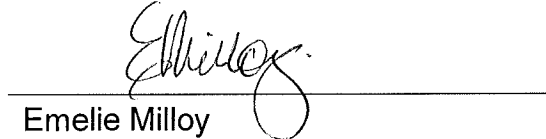
  
Jim Mitchell

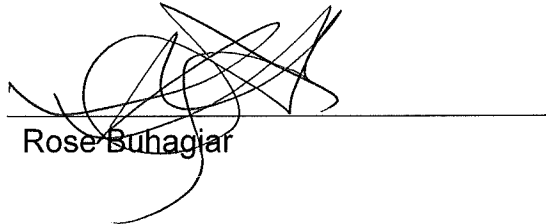
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